

# **ANNUAL QUALITY ASSUARANCE REPORT**

**(AQAR)**

**(For Period 01 July 2017 – 30 June 2018)**



**LATE (SMT) KAMLA DEVI RATHI**

**NAAC TRACK ID – CHCOGN-25054**

**Submitted by:**

**Internal Quality Assurance Cell (IQAC)**

**GOVT KAMLA DEVI RATHI MAHILA P.G. MAHAVIDHYALAYA  
RAJNANDGAON (CHHATTISGARH)**

PHONE: 07744-225171 TELEFAX: 07744-225171

E-mail: [kamlacollege.rjn@gmail.com](mailto:kamlacollege.rjn@gmail.com), [iqackdmrjn@gmail.com](mailto:iqackdmrjn@gmail.com)

Website:– [www.govtkdmcollegerjn.com](http://www.govtkdmcollegerjn.com)

NAAC ACCREDITED – "B" Grade CGPA 2.46

**National Assessment & Accreditation Council Bangalore Karnataka**

## **INDEX**

---

<b>CONTENTS</b>	<b>PAGE NO.</b>
<b>PART – A</b>	
1. Details of College	<b>1</b>
2. IQAC Composition & Activities	<b>5</b>
<b>PART – B</b>	
3. Criterion - I: Curricular Aspects	<b>10</b>
4. Criterion - II: Teaching, Learning and Evaluation	<b>11</b>
5. Criterion - III: Research, Consultancy and Extension	<b>14</b>
6. Criterion - IV: Infrastructure and Learning Resources	<b>20</b>
7. Criterion - V: Student Support and Progression	<b>23</b>
8. Criterion - VI: Governance, Leadership and Management	<b>26</b>
9. Criterion - VII: Innovations and Best Practices	<b>31</b>
<b>ANNEXURES</b>	
1 Annexure-I: Academic Calendar 2017-18	<b>40</b>
2 Annexure-II: Feedback Analyses Report	<b>42</b>
3 Annexure-III: Best Practice: Best of waste	<b>43</b>
4 Annexure-IV: Best Practice: Sharing of Sports Infrastructure	<b>45</b>
5 College Kaleidoscope (Photographs)	<b>46</b>
(1) Academic Activities	
(2) Infrastructures/ Learning, Resource	
(3) Sports, NCC, NSS & Extension	
(4) Culture & Extra Curricular Activities	

---

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

Govt. Kamla Devi Rathi PG Mahila Mahavidyalaya  
Rajnandgaon (C.G.)

1.2 Address Line 1

KAURIN BHATA, RAJANANDGAON (C.G.)

Address Line 2

City/Town

RAJANANDGAON

State

CHHATTISGARH

Pin Code

491441

Institution e-mail address

[kamlacollege.rjn@gmail.com](mailto:kamlacollege.rjn@gmail.com)

Contact Nos.

09424133998

Name of the Head of the Institution:

DR. B.N.MESHRAM

Tel. No. with STD Code:

07744-225171

Mobile:

09424133998

The Annual Quality Assurance Report (AQAR) of IQAC 2017-18

Name of the IQAC Co-ordinator:

DR. H.K. GARCHA

Mobile:

09424115915

IQAC e-mail address:

[iqackdmrjn@gmail.com](mailto:iqackdmrjn@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879)

CHCOGN25054

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC) / 23/A&A/54 DATED 28-3-2017

1.5 Website address:

[www.govtkdmcollegerjn.com](http://www.govtkdmcollegerjn.com)

Web-link of the AQAR:

<http://www.govtkdmcollegerjn.com/Reports.aspx?title=AQAR%20Reports>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.46	2017	27-3-2022
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

31-12-2012

1.8 AQAR for the year (for example 2010-11)

2017-2018

The Annual Quality Assurance Report (AQAR) of IQAC 2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR **DECEMBER 2018** (DD/MM/YYYY)4  
ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Hemchand Yadav University Durg C.G.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NO		
University with Potential for Excellence	NO	UGC-CPE	NO
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	-		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	07+01 Principal
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	02
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	04

The Annual Quality Assurance Report (AQAR) of IQAC 2017-18

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students   
Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Teaching Learning & Evaluation Methods.
2. Human Rights & Women.
  - Motivation & Stress Management.
  - Environment Cleanliness – Problem & Solution.

2.14 Significant Activities and contributions made by IQAC

- (i) Seminar & Workshops organised.
- (ii) Special talks & Expert lecture arranged.
- (iii) Academic review done through regular meetings with members and implementation of the relevant suggestions.
- (iv) Assignment and projects are given to all students.
- (v) Monitoring of academic progression of student through regular tests, seminars & presentations.
- (vi) Field visits to bridge gap between academic & industries by P.G. students of Psychology Department to Central Institute of Mental health and Neurosciences, Dewada, Rajnandgaon.
- (vii) Workshop on Teaching Learning Evaluation for teaching and P.G. students.
- (viii) Counselling camps for pre – marital counselling & general counselling.
- (ix) Legal awareness program in collaboration with the Judiciary Department.
- (x) Conducting – Terminal and Half Yearly Exams.
- (xi) Health Fitness camps organised by Red Cross and Red Ribbon Society of the college.
- (xii) Extension activities carried out by NSS, NCC and SWEEP Coordinator.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

S.N.	Criterion – I	Plan Of Action	Outcome
1	Criterion – I	<b>Curricular Aspects :-</b>	
	1	Preparation of Academic Calendar	Prepared - enclosed Annexure 1
	2	To Develop 360 <sup>0</sup> mechanism for Feed Back	Established – Collected and analyse feed from all stakeholder, faculty, Students, alumni, parents and non teaching staff.
	3	To Open New Courses DCA & PGDCA	Proposal sent to the govt. and approval received.
2	Criterion – II	<b>Teaching, Learning and Evaluation :-</b>	
	1	To Plan for Academic & Administrative	Checking of teaching daily and attendance .
	2	To Conduct Workshop to device innovative technique	One day workshop on teaching, learning , methodology for teacher and advance learner.
	3	To Conduct terminal and half yearly Exam for evaluation of teaching & Learning	Conducted
3	Criterion – III	<b>Research, Consultancy and Extension</b>	
	1	Create Research Environment	Counselling for applying for research project/ seminar. Application submitted for Ph.D. guide/supervisor.



	2	Organise consultancy/counseling	Organized counselling by Psychology department pre marital and general counselling.
	3	Promote extinction activities	Extension activities by NSS, NCC, SVEEP, Red cross, Red Ribbon and other departments.
4	Criterion – IV	<b>Infrastructure and Learning Resources</b>	
	1	To Enhance Infrastructure facilities	Increase in hostel facility increase in 11 class room addition of auditorium.
	2	To improve facilities in Library	Proposal send for installation of INFLIBNET done.
	3	To Purchase New Books / Journal	
5	Criterion – V	<b>Student Support and Progression</b>	
	1	To arrange meeting with parents & Alumni	Arranged one meeting for each.
	2	To Enhance existing facilities in college	Photocopy machine in library & Opening Of New Hostel
	3	To Provide scholarship to SC/ST/OBC/Physically challenged	Distributed.
	4	To Provide financial assistance to the needy through corpus fund	Five Students benefited from this scheme.
6	Criterion – VI	<b>Governance, Leadership and Management</b>	
	1	To plan for academic and administrative audit	Checking Daily Teaching Dairy and Attendance Register.
	2	Formation of Student union to promote leadership	Nominated Office Bearers of Students Union.

7	Criterion – VII	<b>Innovations and Best Practices</b>	
	1	Waste management	Proper Disposal of waste
	2	Conservation of resources	Water Harvesting
	3	Eco-friendly campus	Tree Plantation
	4	Sharing infrastructure with society	Incalculating of extended family.
	5	Best of waste/ Using waste to create utility items.	Zero Waste Theory

\* Academic Calendar of the year 2017-18 as Annexure. - I

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

Not Applicable
----------------

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	08	-	-	-
UG	04	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	12	-	01	-

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **Elective option / Open options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>PG (08)</b>
Trimester	<b>NIL</b>
Annual	<b>UG (04)</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\* Analysis of the feedback in the Annexure- II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**NO**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**NO**

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	<b>21</b>	<b>18</b>	<b>-</b>	<b>01</b>	<b>Librarian -01 Sports Officer- 01</b>

2.2 No. of permanent faculty with Ph.D. **11**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	25	06	-	-	05	05		-	30	11

2.4 No. of Guest and Visiting faculty and Temporary faculty **11** **-** **09 & 03**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	36	32
Presented papers	07	22	04
Resource Persons	01	03	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Nil**

The Annual Quality Assurance Report (AQAR) of IQAC 2017-18

2.7 Total No. of actual teaching days during this academic year 

<b>187</b>
------------

 Working days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil
-----

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Bo.Memb	President	Devel.Workshop
19	06	04

2.10 Average percentage of attendance of students

<b>80 %</b>
-------------

The Annual Quality Assurance Report (AQAR) of IQAC 2017-18

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. - I	240	0.00	4.76	80.95	14.29	46.88
B.A. - II	123	0.00	3.30	86.81	9.89	75.83
B.A. - III	122	0.00	2.20	95.60	2.20	92.86
B.Sc. (Bio) - I	240	0.62	26.71	72.05	0.62	74.88
B.Sc. (Bio) - II	116	0.00	43.28	56.72	0.00	80.72
B.Sc. (Bio) - III	94	0.00	5.88	91.76	2.35	95.51
B.Sc. (Micro) - I	36	0.00	27.27	68.18	4.55	61.11
B.Sc. (Micro) - II	12	0.00	50.00	50.00	0.00	83.33
B.Sc. (Micro) - III	14	0.00	30.77	69.23	0.00	92.86
B.Sc. (Maths) - I	42	0.00	28.57	71.43	0.00	36.84
B.Sc. (Maths) - II	8	0.00	14.29	85.71	0.00	87.50
B.Sc. (Maths) - III	21	0.00	25.00	75.00	0.00	76.19
B.Com - I	117	0.00	3.70	59.26	37.04	23.89
B.Com - II	45	0.00	5.56	33.33	61.11	46.15
B.Com - III	42	0.00	11.11	66.67	22.22	23.68
M.A. Economic - II Sem	13	0.00	0.00	100.00	0.00	61.54
M.A. Psy. - II Sem	21	0.00	0.00	92.86	7.14	73.68
M.A. Geography - II Sem	8	0.00	0.00	87.50	12.50	100.00
M.A. Political Sc. - II Sem	17	0.00	75.00	25.00	0.00	94.12
M.A. Sociology - II Sem	15	0.00	38.46	61.54	0.00	100.00
M.Sc. Botany - II Sem.	20	0.00	55.56	44.44	0.00	50.00
M.Sc. Chemistry - II Sem.	20	0.00	88.89	11.11	0.00	94.74
M.Sc. Zoology - II Sem.	20	0.00	77.78	22.22	0.00	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Teaching Daily Diary & Attendance Regular
- Monthly Unit Test & Pre. Model Test
- Terminals, Half Yearly & Pre. Model Test

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>02</b>
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	<b>01</b>
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	-	-	-	-
Technical Staff	05	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<ul style="list-style-type: none"> <li>➤ College encourages faculty members to send proposals research grants and project.</li> <li>➤ Formation of research committee with representative from all departments to ensure inputs from all fields and dedicated to monitoring and addressing research related issues.</li> <li>➤ Faculty are advised to registration as research supervisor for Ph.D.</li> <li>➤ Faculty and students are motivated to attend seminars conferences and workshops.</li> <li>➤ IQAC provides information regarding UGC grants and other funding agencies.</li> </ul>
--

The Annual Quality Assurance Report (AQAR) of IQAC 2017-18

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	08	-	-	08
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	03	-
Non-Peer Review Journals	-	02	-
e-Journals	-	01	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds



The Annual Quality Assurance Report (AQAR) of IQAC 2017-18

3.9 For colleges  
 Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	-	02	-	02
	Sponsoring agencies	-	-	UGC	-	UGC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  
 International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year	Type of Patent	Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

The Annual Quality Assurance Report (AQAR) of IQAC 2017-18

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Under UGC Scheme for competence building.
- One day workshop on. Tools and Technique in biology Date 13 Sep. 2017 organised by department of zoology Govt. Kamla Devi Rathi P.G. College Rajnandgaon C.G.
- Under UGC Extension activity programme a lecture was delivered on 27-09-2017 in Govt. higher secondary school Bhanpuri on the topic of cleanliness.
- A drama was staged on theme of “Clean India Disease Free and economically strong India” on 27-09-2017
- One day academic workshop conducted under UGC Kshamta Nirman Yojna. It was organised on 21-09-2017 on the topic “Environment, Cleanliness Problems and Solution”.
- An extension activity was conducted on 27-09-2017 in bagtarai village, district- rajnandgaon C.G. on topic of “Nutrition and caretaking to Malnutrition Child” and “The role of parent to children in family life”.
- One day State Level Workshop organised by department of Psychology on 19/09/17 sponsored by UGC in the topic of ‘Motivation and Stress Management’.

**NCC Activities -**

- Talk and Speech Programme was Organized by Govt. K.D.R.M .P.G College(R.J.N) On 17/8/17 . In this Programme Principal, M.L Sao (Professor) N. Gurwara (Professor) delivered their thoughtful Speech on the theme “What Can I do to Clean my city” Under the Programme Swachhata hi Seva hai. All NCC Cadets and College Student were Participated in the Programme.
- Swachhata Pakhwadha Programme was organised by the Co- Operation of District Administration of Rajnandgaon , the aim of the Programme was to aware the Society regarding the cleanliness . health and hygiene .In this Programme rally and lectures were Conducted and All the local Places and Statues were Cleaned by the NCC Cadets .
- NCC day was Celebrated by the NCC Cadets various Programmes cultural activities Were Conducted in state school On 25/Nov/2017 , by the Collaboration of all Schools , Colleges and 38 CG NCC bt . of RJN District during NCC day Different types of events such as - debate , Rangoli , essay, Drill , Cycling, etc. were Conducted . 38 BN Commanding Officer Let. Col. D.K Singh (Chief guest ) , ANos , CTos , BN .PI Staff and All NCC Cadets were Present in the Programme.

**NSS Activities -**

- Swakshata Pakhwada – was celebrated on 1<sup>st</sup> to 15<sup>th</sup> August and Rally was organised.
- National Unity Day – Oath was taken on this day and rally and human chain was made by the student
- Awareness for Alertness – was organised from 30-10-2017 to 02-11-2017.
- Maharani Laxmi Bai Jayanti was celebrated on 19<sup>th</sup> Nov 2017.
- Gandhi Jayanti – Written pledged for anti addiction was filled by student and orientation programme was organised on the same.
- Seven Days NSS Camp was organised from 05-12-2017 to 12-12-2017 in the village Raja Bhanpur different activities like medical camp. Swakshata Abhiyan, Environment awareness, Lectures on various topic and cultural programme was organised.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total	
Campus area	12.79 acre	Nil	Govt.	12.79 acre	
Class room	12	11	RUSA & Govt.	23	
Laboratories	08	01	RUSA	09	
Seminar Halls	01	Nil	Nil	01	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	243 *	Nil	UGC & GOVT.	243	
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil	
Others	Auditorium	Nil	01	Nagar Nigam Rajnandgaon	01
	Conference Hall	01	Nil	UGC	01
	Women Hostel	02	01	Govt.	03

\* - Zoology, Geography, Home science, botany, Chemistry, Physics and Music department Practical equipment available ( $\geq$  1-0 lakh) for UG and PG practical work.

#### 4.2 Computerization of administration and library

- 1 Administration is fully computerised.
- 2 Online payment of salary through Govt. treasury.
- 3 Library is partially computerised.
- 4 Online admission process.
- 5 Online Scholarships.

### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Tex Books	22591	3308650=00	3816	858600=00	26407	4467250=00
Reference Books	4640	1631000=00	200	110000=00	4840	1741000=00
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify) News Paper	7	56880=00	Nil	Nil	7	56880=00

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	28	Yes (9 *)	Yes	No	No	Yes 07 *	Yes 12 *	<ul style="list-style-type: none"> <li>➤ 3 LCD Projecter</li> <li>➤ 03 Photocopies</li> <li>➤ 01 overhead projector</li> <li>➤ 02 Laptop</li> <li>➤ 07 Printer</li> </ul>
Added	05	Yes (14 *)	Yes	No	No	No	No	No
Total	33	Yes (14 *)	Yes	No	No	07 *	12 *	<ul style="list-style-type: none"> <li>➤ 3 LCD Projecter</li> <li>➤ 03 Photocopies</li> <li>➤ 01 overhead projector</li> <li>➤ 02 Laptop</li> <li>➤ 07 Printer</li> </ul>

\* - Computer

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1 Internet access (with wi-fi campus)
- 2 Students are benefitted by govt. schemes (mobile distribution)
- 3 Workshop organized for Teaching and non teaching staff for digital literacy.
- 4 Seminar hall is well equipped with LCD projector/ audio visual equipment.
- 5 well equiped language lab with computer for developing skills.
- 6 Computer with free internet in most of the departments.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

**489876=00**  
(Electric bill & telephone bill)

ii) Campus Infrastructure and facilities

Repair work in the college building was carried out by PWD Rajnandgaon Chhattisgarh

iii) Equipments

NIL

iv) Others

**60000=00**  
(water pipeline connection of municipal corporation taken from janbhagidari fund.)

Total :

**549876=00 Lakhs.**

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Our college Publishes prospectus, which is provided to students.
- Name and Rules of Scholarship and prize, which are provide by college.
- List of various facilities provided by college to the students.
- Complete information related with academic calendar. (Approved by Department of Higher Education Chhattisgarh.
- Fees Structure, Scholarship and awards.
- Facilities available in the college like library, book bank, NCC, NSS, sports etc.
- Special Instruction for parents and students.
- Anti Ranking Regulation.
- Induction Programme for new comers.

#### 5.2 Efforts made by the institution for tracking the progression

Nil

2017-18

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1374	248	-	-

#### (b) No. of students outside the state

No

#### (c) No. of international students

No

Men	No	%	Women	No	%
	-	-		-	-

Last Year 2016-17						This Year 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
98	184	248	968	2	1500	121	187	313	999	02	1622

Demand ratio - Dropout % -



5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

140 Students

No. of students benefitted

140

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	52

5.8 Details of gender sensitization programmes

- ♦ Chief judicial magistrate and advocats from the district legal services authoriy delivered talk on laws and regulation to create awareness among women about their legal rights.
- ♦ Regular meetings of the women harassmt cell and opening of the complaint box for the redressal of complains of sexual harassmt or any other.
- ♦ Common room for girls with adjoining washroom.
- ♦ Celebration of international womens day 08 March 2017 to create awareness for women empowerment.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events 2017-18

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	1120	4096407.00
Financial support from other sources	03	3605.00
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: - The grievances redressal cell resolves the complaints of the students and staff. Issues are redressed to the satisfaction of the aggrieved persons.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

- The vision of the institute is to harness the potentiality of young women making them knowledgeable, confident and independent, enabling them to synchronize our traditional cultural values and new scientific approach, thereby empowering them to march forward in life.
- The college aspires to provide equal opportunity and free quality education to the deprived class of society SC, ST, OBC, Minority and below poverty line students.

##### **Mission**

- To be an institution of excellence.
- Fostering and encouraging innovation and creativity.
- Promoting economic and community development through inculcation of entrepreneurial spirit and productive partnership.
- To empower women through regular and non formal courses to make them economically independent and socially aware.
- To shape the students into agents of social change by incorporating the values of good citizens, scientific temperament and rational thinking.
- To create an eco friendly ambience in the college.
- To promote moral, physical, professional, spiritual and academic potentials of all the students within a flexible framework.
- To bring economic independence, educational autonomy and emotional stability in students.
- To develop skills for self-employment. (Beautician, Food preservation, Cooking & Baking, Handicrafts, Best of waste, Mehandi & Rangoli etc.)

#### 6.2 Does the Institution has a management Information System

Yes the College campus has website, WiFi facility whatsapp group and notice board is also used for different information for the students.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Curriculum Development is done by university with help of board of studies (Central and University Level)

### 6.3.2 Teaching and Learning

#### **Teaching and Learning:**

- The quality in teaching and learning begins with the admission process itself as there is a Guidance and Counselling Committee to provide a helping hand to the new entrants.
- Departmental meetings are regularly held for monitoring quality in teaching and learning.
- Academic calendar is strictly followed.
- A number of Skill Development programs have been introduced to help the students prepare for job market.
- ICT teaching and learning aids help in improving the overall standard of quality learning. To keep pace with the modern day teaching methodologies, latest teaching methods using computers, Wi-Fi campus, interactive boards, LCD projector are increasingly employed in the classrooms.
- Field visits, excursions tours, guest lectures, introduction with higher learner models, graphs, charts, interactive sessions are encouraged.
- Group discussions, seminar, Power-Point presentations are prepared by the different departments and presentation by the students is also encouraged.
- Library has a number of books, journals and magazines for knowledge up gradation.

### 6.3.3 Examination and Evaluation

Monthly test, Unit test, Quarterly, Half yearly exams are conducted apart from this group discussion paper presentation and project work are undertaken by students for evaluation of students performance.

### 6.3.4 Research and Development

Nil

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Well equipped library with sufficient no of table, chair, almirah are available. Reading room, computer, printer, internet, wifi facilities are available. Proposal for INFLIBNET facility has been sent. 4016 books purchased in the year 2017-18.

### 6.3.6 Human Resource Management

- Creating leaders by delegation of duties and authority.
- Implementing systems for administration and academics.
- Teaching faculty is recruited by the government and most of them are Ph.D.
- The faculty members and students are encouraged to attend National and International seminars /symposium /conferences /workshops. Faculty is also motivated to organize such activities.
- The institution works to make students qualified and committed citizen.
- The institution has Career Counselling and Guidance cell, which organizes Expert Lectures on —Career Optionsl.
- Various extracurricular activities, Fruit preservation, Aerobics and fitness, Self defence,
- beautician course, etc. are organized.
- One of the major concerns of this institution is the overall development of students, i.e. organizing national seminars in different subjects related to society and ensuring maximum participation of students.
- Guest lecturers of eminent speakers are arranged.
- As per the rules, every year, a self-appraisal report is furnished by the faculty members. It is ensured that classes are conducted daily on time. At regular intervals, meetings of all the heads of the departments are taken to ensure the internal quality checks.
- The college office s taff has also undergone computer oriented training programmes.

### 6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done by govt. However according to the need some staff are recruited by the principal in Janbhagidari and as Guest Lecturer. No of Janbhagidari Lecturer - 11 and No of Guest Lecturer - 12 were appointed in the year 2017-18.

### 6.3.8 Industry Interaction / Collaboration

Sports department has collaboration with sports authority of India (SAI).

English Department has collaboration with ELTIE

### 6.3.9 Admission of Students

Admission of students are given on merit bases however students are given preference who have participated in National level sports, NCC and NSS candidates according to the admission rules of the university.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Poor Students fund Post Metric Scholarship BPL Scholarship Central Scholarship Minority Scholarship

6.5 Total corpus fund generated

Rs. 7500=00

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO		NO	
Administrative	NO		NO	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Change in the pattern of answer sheet OMR sheet has been introduced and 10% of internal assessment is added in the final marks.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Suggestions are invited from Alumni for improvement and upgradation of college.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Computer Training and Account training are given time to time.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plastic free campus dustbins are place in the different places. College has greenery all over the campus and also has botanical garden.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The innovations introduced which have created a positive impact on the functioning of college are:-

a. Upgradation in Academic Ambience:

- Cross cutting issues like gender, environment, and human rights have been incorporated in the curricula and seminar, conferences are organized and guest lectures are conducted.
- Seminars and power-point presentations have been made compulsory for postgraduate students.
- Updating of knowledge through participation in seminars, conferences and workshops both by the faculty and the students
- Special classes for weak and advanced learners.

b. Innovations in Research and Extension:

- Orientation through awareness programmes.
- Orientation through individual assignments.
- Excursions and Field Trips
- Wall magazine

c. Innovative Infrastructural Facilities:

- Modernization of labs.
- Green board in classrooms.
- Establishment of new hostel.
- Multipurpose gymnasium and table tennis table facility.
- Auditorium for special programme.
- Seminar Hall with DLP and LCD panel

d. Emphasis on ICT in Teaching and Learning:

- Internet connectivity is available..
- College has wired and wi-fi campus.
- Computers in offices and every department and laboratories.

e. Innovative strategies in governance and leadership:

- Career and Guidance Cell.
- Online Submission of Examination Forms.
- Online admission.



f. Beyond Syllabus activities:

- All the post graduate departments have academic associations.
- Alumni association and Parent-Teacher Association (PTA) provide provision of forum where the stakeholders can share their experiences..
- National seminars, conferences and workshops are organised/ participated on regular basis.
- Preparation of herbarium of herbs and plants.
- Linkages- Old age home, Jail and School for deaf dumb etc.
- Sport linkages-Sports Association of India.
  
- In the library several activities are introduced among the students to motivate them i.e. question of the day, thought of the day.
- Internal assessment of the students is carried out as exam pattern. Proper time table is displayed on the notice board. So students feel just like examination environment, which helps the students to remove exam phobia. After evaluation of answer books, returned to students, so they can check their faults and rectify them during main examination.
- IQAC organize the program to motivate the meritorious students. So from each class and each subject/ paper topper student is selected and award program is organized, where students get certificate and prize. It creates competition among the students for quality enhancement.

**Administrative Innovation**

The Principal, Professor, Asstt. Professor, Librarian, Sports officer, Asstt. Grade II, Asstt. Grade III are continuously engaged in administrative work which is mandatory for smooth functioning of the institution.

**Grant of Scholarships** – Medals and Awards are given to meritorious students scoring highest marks in different subjects.

**Innovation related to evaluation** – Through out the year continuous evaluation of the students is conducted in form of unit test & exams. In this way the students undergo

persistent monitoring & evaluation all throughout the year.

**Teaching through projectors**

**Personality development training and skill development**

**Career guidance programme and counseling.**

Institution, issues ID card for each students and staff member , which has given an identity to each individual that is helpful to them even outside the college.

Our institution has built sports complex with all the facilities e.g. Gym, Badminton Court, Table Tennis Court and the students are able to utilize these facilities in one campus only since the town is small and they don't get all these under one roof/campus.

Institution organises Induction Programme for newly admitted students to give them all the knowledge of the institution's rules, regulation, examination patterns etc.

• Institution also organizes Parents meet so that Parents can give their views and advices as well as they also get acquainted about the institution.

A centre for counseling of student was established in 2011 as “Counselling Clinic” where students discuss their psychological problems/family problems with the counselor and get relief.

- Chhattisgarh State Govt. Social Welfare Board has established counselling centre for ‘Vivah Purav Paramarsh Kendra’ under Central Govt. Scheme.
- Institution is publishing its own magazine called ‘Swemprabha’, compilation of creative articles, stories, poems, thoughts, and humour etc by students.
- The display boards in each department, displays latest information regarding respective subjects. Apart from this quotations and information about current affairs are displayed daily on display boards in corridors of college campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.N.	Criterion – I	Plan Of Action	ATR
1	Criterion – I	<b>Curricular Aspects :-</b>	
	1	Preparation of Academic Calendar	Prepared - enclosed Annexure 1
	2	To Develop 360 <sup>0</sup> mechanism for Feed Back	Established – Collected and analyse feed from all stakeholder, faculty, Students, alumni, parents and non teaching staff. Annexure- II
	3	To Open New Courses DCA & PGDCA	Proposal sent to the govt. and approval received.
2	Criterion – II	<b>Teaching, Learning and Evaluation :-</b>	
	1	To Plan for Academic & Administrative	Checking of teaching daily and attendance .
	2	To Conduct Workshop to device innovative technique	One day workshop on teaching, learning , methodology for teacher and advance learner.
	3	To Conduct terminal and half yearly Exam for evaluation of teaching & Learning	Conducted
3	Criterion – III	<b>Research, Consultancy and Extension</b>	
	1	Create Research Environment	Counselling for applying for research project/ seminar. Application submitted for Ph.D. guide/supervisor.
	2	Organise consultancy/counseling	Organized counselling by Psychology department pre marital and general counselling.
	3	Promote extinction activities	Extension activities by NSS, NCC, SVEEP, Red cross,

			Red Ribbon and other departments.
4	Criterion – IV	<b>Infrastructure and Learning Resources</b>	
	1	To Enhance Infrastructure facilities	Increase in hostel facility increase in 11 class room addition of auditorium.
	2	To improve facilities in Library	Proposal send for installation of INFLIBNET done.
	3	To Purchase New Books / Journal	
5	Criterion – V	<b>Student Support and Progression</b>	
	1	To arrange meeting with parents & Alumni	Arranged one meeting for each.
	2	To Enhance existing facilities in college	Photocopy machine in library & Opening Of New Hostel
	3	To Provide scholarship to SC/ST/OBC/Physically challenged	Distributed.
	4	To Provide financial assistance to the needy through corpus fund	Five Students benefited from this scheme.
6	Criterion – VI	<b>Governance, Leadership and Management</b>	
	1	To plan for academic and administrative audit	Checking Daily Teaching Dairy and Attendance Register.
	2	Formation of Student union to promote leadership	Nominated Office Bearers of Students Union.
7	Criterion – VII	<b>Innovations and Best Practices</b>	
	1	Waste management	Proper Disposal of waste
	2	Conservation of resources	Water Harvesting
	3	Eco-friendly campus	Tree Plantation
	4	Sharing infrastructure with society	Incalculating of extended family.
	5	Best of waste/ Using waste to create utility items.	Zero Waste Theory

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Best Practice I: Best of Waste**  
(*Details enclosed in annexure-III*)

**Best Practice II: Sharing of Sports Infrastructural Facilities:**  
(*Details enclosed in annexure-IV*)

7.4 Contribution to environmental awareness / protection

We are taking following initiatives to make college eco-friendly

\* **Energy conservation**

- Active consideration is given to replace old fans to cut down electricity bills.
- A proposal to replace LPG. For energy conservation we have taken precautions for working in natural light.
- Students take care to off the lights, computers and other electrical appliances, when we are not working.
- Tube lights are replaced with Power Saving CFL and LED bulbs to save electricity.
- The college is strictly declared as a **No Polythene zone**. The staff and students are motivated to use paper and cloth bags.
- Stringent power saving measures are observed by the entire college staff.
- The students are also motivated to use cycles to save fuel.
- Staff members and students are instructed to switch off the light & fans, when they finally leave the room to save electricity.
- Institution is planning to install solar panel in the college campus to save energy.

\* **Use of renewable energy**

- At present we are not using renewable energy.
- However, for Information regarding energy conservation, uses of renewable energy and water harvesting we organized a visit to nearby village Aargaoni where students introduced and educated the villagers regarding Biogas plant, Bio-Fertilizers, and water harvesting.
- The NSS workers and the college professors keep inspiring and spreading an awareness about energy conservation measures amongst the inhabitants of the adopted village and those in its neighborhood.

\* **Water harvesting**

- Water is the precious natural resource, so we create awareness among students to save and conserve water.
- Rain water harvesting plant is fitted in college campus ensuring water supply for the whole year.

\* **Check dam construction**

- The campus has four inter-connected submersible pumps.
- Drinking water points of college and hostels are connected with aqua-guards.

\* **Efforts for Carbon neutrality**

- The carbon emission of college has been made to negligible by plantation in the campus.
- Most of the students use bicycles.
- We are also running campaign among students for carbon neutrality through lectures.
- We emphasize for carbon neutrality during environmental studies subject.

\* **Plantation**

- Saplings of plants are presented to Guests instead of flower bouquet during various functions and birthday celebrations in order to inculcate care for plants which they will plant when they go home, thereby adding a tree and contributing our bit to save the Earth.
- Institution has developed a Botanical garden in the college campus in which medicinal plants are being cultivated.
- The institution also indulges into plantation work in the college campus during the celebrations of Van- Mahoutsav, Independence day, Republic day, NCC day, NSS day etc.
- The Student of college were trained about importance of medicinal plants. A Herbal garden with 30 medicinal plants in campus being maintained.

\* **Hazardous waste management**

- Extra care is taken for the safe disposal of hazardous waste.
- Carcinogenic chemicals used in DNA extraction technique by the department of Botany and Biotechnology is dumped deep into the soil after using it.
- Roof Water Harvesting Plants of the college.

\* **e-waste management**

- E-waste is created, which is disposed safely or recycled and returned to dealers.

\* **Any Other**

- Tips on water and electricity conservation are given to students for energy conservation.
- A paper on environment studies has been made compulsory, focusing on environmental problems and related issues.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths -**

1. One and only girls college in the whole Rajnandgaon District with four streams of study- Arts, Science, commerce and Home science.
2. The students are the greatest strength excelling in academic as well as extra curricular activities.
3. The college has great infrastructure sprawling over 12.79 acres.
4. Psychological counselling clinic and vivah purva paramarsh kendra of state welfare is a unique venture of the college which has given free of cost counselling aid to many people in need.
5. The College has sprawling sports field and two badminton court and multipurpose hall and Gym

**Weakness -**

1. In our self finance coursed there is no permanent faculty .
2. Library needs to be computerized.
3. Poor student-teacher ratio for compulsory subject like hindi, english and chemistry.

**Opportunities -**

1. Opening inter disciplinary courses.
2. Quality equipment and infrastructure can be enhanced with assurance of monetary grant from RUSA.
3. Posting of Hostel Superintendent by Govt. will facilitate more girls from rural are4a to study
4. Start subject/courses to make student self- reliant e.g. Fashion Designing, Dietetics, Food Processing, Mushroom Culture, Computer Application etc. It can increase the GER of the college

**Challenges -**

1. Challenge of Technical and Vocational Training courses , it is necessary to establish the need and importance of the various conventional courses.
2. To increase LCT facilities according to the growing demand of the time.
3. To fulfill the responsibility of creating employable youth.
4. Competition from other colleges in the vicinity private colleges offering large variety of courses in flexible ways.

## 8. Plans of institution for next year

### Academic session 2018-19 –

- Admission and Affiliation of DCA and PGDCA Classes.
- Furniture for the new class rooms.
- Purchase of computers and chairs for PGDCA Lab.
- Make efforts to improve academic performance of students.
- To organize workshops and seminars.
- To organize educational tour and field visits.
- To hold Parent teacher and alumni meet.
- To work on the best practices of the institution.
- To install sanitary pad destroyer machine and vendor ATM in the hostel.



Name- *Dr. Harpreet Kaur Garcha*

*Signature of the Coordinator, IQAC*



Name – *Dr. Suman Singh Baghel*

*Signature of the Chairperson, IQAC*

\*\*\*

# ANNEXURES



**ANNEXURE- I:****College Academic Calendar Year – 2017-18**

<b>June 2017</b>	
Reopening of College after vacation	15-06-2017
Admission Work (UG Level)	15-06-2017 To 30-06-2017
For Others Classes	16-06-2017 To 31-07-2017
With the permission of Vice Chancellor	Up to 14-08-2017
International Yoga Day	21-06-2017
First Meeting of Janbhagidari Committee	28-06-2017
Meeting of Staff Counsel	30-06-2017
<b>July 2017</b>	
Starting of Regular Classes	From First July
Biometric System implemented	01-07-2017
Plantation	15-07-2017
NCC / NSS / Red cross	Activities (College and local level)
Inauguration of Hostel Building	21-07-2017
Sports Activities	16-07-2017 To 31-12-2017
Sport Day	31-12-2017
Induction Program for Students	01-07-2017 To 15-07-2017
Plantation	2 <sup>nd</sup> week of July to 30 Aug.
<b>August 2017</b>	
Closing of Patanjali Yog Shivar	04-08-2017
Independence Day	15 August
National Harmony Day	20 August
First Unit Test	3 <sup>rd</sup> Week of August
Election of Student Union	According to Govt. order
International Sports Day	29 August
<b>September 2017</b>	
Other Activities like Guest Lecture, Work Shop & Seminar	From 01 Sep.
Parents - Teachers Meeting	2 <sup>nd</sup> Week of Sep.
Teacher's Day	05 Sep.
Oath Taking Ceremony	First Week of Sep.
Health Checkup Camp	9-09-2017
Swakshwata Pakhwada Rally	11-09-2017
Hindi Pakhwada	From 14-09-2017
Sate Level One Day Workshop on Teaching Evaluation	21-09-2017
Quarterly Exam	25-09-2017 To 30-09-2017
<b>October 2017</b>	
Swakshwata Abhiyan	02-10-2017
Unit Test 2 <sup>nd</sup>	First Week of October
Oath for Addiction Free Society	03-10-2017
Lectures Organized by Department of Psychology	09-10-2017
Dussehara & Diwali Vacation	According to Govt. order
National Integration Day	31-10-2017
<b>November 2017</b>	

The Annual Quality Assurance Report (AQAR) of IQAC 2017-18

Unit Test 3 <sup>rd</sup>	First Week Nov.
NCC (Special Camp)	According to Govt. order
NSS (Special Camp)	According to Govt. order
Communal Harmony	19-11-2017
Constitutional Day	26-11-2017
NCC Day	Last Week of November
Half Yearly Exam	Last Week of November
<b>December 2017</b>	
World Aids Day	01-12-2017
Human Rights Day	10-12-2017
Teachers – Parents Meeting	Tentative
Unit Test 4 <sup>th</sup>	15-12-2017
Sports Competition	Date Declared by College
Semester Exam (Dec. 2017 To Jan. 2018)	Declared by University
Winter Vacation	According to Govt. order
<b>January 2018</b>	
Annual Prize Distribution	First Week of Jan.
Youth Day	12-01-2018
Matdata Divas	25-01-2018
Republic Day	26-01-2018
Pre – Final Exam	21-01-2018 To 30-01-2018
Martyrs Day	30-01-2018
<b>February 2018</b>	
Practical Exams	First Feb. To 15 Feb.
<b>March / April 2018</b>	
International Women Day	08 March
Commencement of Annual Exam	Declared by University
<b>May 2018</b>	
Summer Vacation	First May To 30 May
<b>June 2018</b>	
Commencement of New Session	First June

## ANNEXURE- II

### Feed Back Analysis Collected from Stakeholder:-

The College has tried to establish a 360<sup>0</sup> mechanism to collect feedback from various stakeholders – Students, Parents, Faculty, Academia, Employers and Alumni. The mode of collection is proforma which is collected and analyzed by Feedback Committee formed under the IQAC for the purpose. This mechanism has flashed the spotlight on various areas which need improvement and suggestions for incorporation in the internal quality enhancement process. The feedback committee has reported the following observations:-

#### Students :-

- (i) Demand to start new courses.
- (ii) With the swelling increase in strength of students every year. There is demand for increase in infrastructures, class rooms, chemistry lab, Home science lab and furniture.
- (iii) The students appreciated the learning environment and encouragement of teachers.

#### Alumni :-

- (i) Suggested that the Alumni Association to be registered.
- (ii) They also appreciated the efforts made by the institution for keeping in touch with them and the cooperation and support meeting out to them.

#### Employers :-

- (i) Timely submission of reports.
- (ii) Coordinated efforts of all the assignments and programs.

#### Parents :-

- (i) Parents are satisfied with the achievements and results of the students.
- (ii) Parents appreciated the commitment and dedication of the college staff.

#### Faculty :-

- (i) To provide overhead mike in class room with large number of students.
- (ii) The faculty appreciated the support and cooperation of administration and non teaching staff.

## ANNEXURE : III

### Best Practice I:

#### **1. Title of the practice:**

**Best of Waste**

#### **2. Goal:**

Education no longer means being a college pass-out or getting degree, its horizons have widened. Education today aims for quality self-reliance and empowerment to develop life skills and personality. The goals of the practice are:

- To introduce girls with art and develop handicraft skills.
- To develop aesthetic sense of the students.
- To teach them skills for self employment.
- To create interest in useful hobbies.
- To create art pieces and utility items from waste material.

#### **3. The Context:**

Govt. Kamla Devi Rathi Mahila Mahavidyalaya is the only girl's college in Rajnandgaon District with vision and mission to impart quality education through empowerment, skill enhancement and self reliance. Most of the girls hail from remote, rural/tribal areas with poor socio-economic background and orthodox families. Many of them are first generation learners of the families. Due to the vast difference in their family environment and the world outside their home, they do not have the skills required. They lack family support and finances. This practice of 'Best of Waste' helps them to develop skills at a very low cost and also give them exposure to aesthetic sense.

#### **4. Practice:**

The matter was discussed with the staff and students and it was decided that all the basic requirements and facilities will be provided by the institution. Although it started as a competition among students and the 'Best of Waste' was given prize. But gradually the students were so motivated that they joined this with great enthusiasm and vigor. Under the guidance of the Entrepreneur Cell and Home Science department, the students prepare Wall Hangings, Dolls and Puppets, Pen Stands, Magazine Holders, Dustbins and other decorative items out of the waste material found in surrounds and at home we normally tend to throw away.

#### **5. Evidence of Success:**

- In spite of few hurdles in the beginning the practice proved its success which is evident by the fact that number of the student participation is increasing every year.
- Students also come up with new ideas of making products out of waste.
- One whole room is full of these items created by the students which are exhibited for public during the various function held in the college from time to time. This endeavor has been widely appreciated.
- Students enjoy a lot in creating new items.

**6. Problems Encountered & Resources Required:**

- Faculty have to put extra efforts to motivate them, since most of them come from far off places they do not have time to take part in all these activities.
- Resources required are minimal as most of the raw material used is available by collecting the waste from staff, homes and college campus. Other accessories required are purchased by the funds contributed by the staff and students.

**7. NOTE:**

- It created positive environment in the campus.
- It enhances creativity of the students.
- It helps to develop skills for self employment.

## **ANNEXURE : IV**

### **Best Practice II:**

#### **1. Title of the Practice:**

#### **Sharing of Sports Infrastructural Facilities:**

#### **2. Goal:**

The college believes in holistic education for the girls for which there is a need to sensitize them and make them aware of the importance of importance of Yoga, fitness & good health. College has a rich sports infrastructure and it was decided to extend these facilities to the girls or boys of the schools in the city and neighbor-hood areas. For this healthy practice, summer coaching camps are organized by the sports department to share our infrastructural facility and coaching expertise and thereby creating a healthy and fit environment.

#### **3. The Context**

The college caters primarily to girl students from economically weaker sections and rural backgrounds. It was observed that very often they lacked awareness about health and fitness. They were not aware about the importance of sports as a career option. Keeping this in mind the sports department has devised this practice to inform and spread awareness among the students by organizing summer camps not only for the girls students but also for the school children of Rajnandgaon.

#### **4. The Practice**

Each year summer camps are organized with the collaboration of SAI (Sports Authority of India) and District Judo Association. Yoga camp was organized for mental health and physical fitne

Archery and Cricket coaching for school students, Judo and karate camps to teach self defense to girls. Through this practice, the infrastructural facilities existing in the college can be shared and utilized by others.

#### **5. Evidence of success**

There is clear evidence to show a marked improvement in their general well being and personality. It has helped in the Developing personality and physical fitness of students as well as development self confidence. A large no. of poor students of both college and school of Rajnandgaon and nearby town have been trained for Archery and they have participated in Archery up to National level and some of them are also selected for SAI(Sports Authority of India) training centre.

#### **6. Problems encountered and resources required**

Students have to be motivated to participate in the camps. No

# College Kaleidoscope (Photographs)

## Innovations and Best Practices



***Composite Pit for Waste Disposal***

***Waste Water Management Garden Development***



***Water Harvesting for Water Conservation***



***Tree Plantation to save the Environment***



## Infrastructure & Learning Resources ACTIVITIES



***New RUSA Building***



***New Auditorium***



***New Girls Hostel Building***



***Science  
Lab***

***Students  
Getting Book  
Issued in  
Library***



## SPORTS ACTIVITIES



*District Level Kabaddi  
Winner*



*International Yoga Day*



*Inter-College Winner: Archery*



*District Level Kho-Kho Runner*

## Research Consultancy Extension



*One-Day Workshop  
on  
Teaching Learning  
&  
Evaluation Methods*



*International  
Women Day*



*Consultancy by  
Psychology Department*



*Extension Programme on  
Hygiene & Sanitation*



## NSS / NCC ACTIVITIES



*NCC Cadets with Group Commander and BN Commander*

*NCC Day Parade*



*Oath for "Addiction Free India" by NSS Students*

*Aids Awareness Rally on Aids Day*



## Cultural & Extra Curricular Activities



*Annual Prize Distribution*



*Annual Function 2017-18*